



March 17, 2020

As a professional research organization, Headlands is working diligently to navigate the coronavirus outbreak and its impact on the world of research. We want you, our customer, to know that we remain firmly focused on meeting all of our study commitments while placing the highest priority on patient and staff safety.

One of our sites, which is a global leader in vaccine and pulmonary/respiratory studies, developed an internal education and assessment presentation whose recommendations have been implemented across all of our research facilities. Headlands' management is working with our research centers leadership to support our sites in any way we can. We are actively communicating with current and potential study participants to maintain their safety and comfort in the clinical trials we are conducting.

We recognize that these are uncertain times for you, your staff, supply chains, and our local communities. We want to reassure you that we are committed to superior study execution and data collection. In an effort to proactively address any questions you may have, we wanted to share with you details of our current efforts:

- We are open and conducting research under the highest quality research conditions at all of our sites.
- We have not experienced individual subject withdraw requests and will work with you and subjects to support study retention. Each subject's needs and concerns will be addressed on an individual basis.
- We have modified our procedures to ensure the highest level of staff and subject safety, as well as ensure patient retention, but have not modified any plans which would affect the conduct of your trial.
- We will continue to welcome all visits including subject, monitoring, SIV's and PSV's. We are also offering remote monitoring visits, PSV & SIV's to continue to meet trial timelines.
- All third-party support services that contribute to the conduct of our trials are operational (e.g., local MRI facilities).
- We are actively communicating with our IRB partners.

- We have no government (local, state, federal) mandated restrictions or closures at any of our sites.

Thank you for trusting us as your research partner and please feel free to reach out to us with any questions during this unprecedented time. The coronavirus situation is challenging, but our valuable work is needed now, more than ever, and together we will get through it. We greatly value your business and look forward to working with you now and in the future.

Sincerely,



Mark Blumling
CEO, Headlands Research